

i This form is for current Bachelor of Sport and Exercise Science students who want to progress into the Bachelor of Sport and Exercise Science/Master of Clinical Exercise Physiology.

The Student Centre

1300 687 3624
studentcentre@murdoch.edu.au

Who can submit this application?

You can submit this form if you are:

- A current undergraduate Murdoch student in the Bachelor of Sport and Exercise Science and you would like to progress into the Bachelor of Sport and Exercise Science/Master of Clinical Exercise Physiology.

You cannot submit this form if you are:

- Not currently enrolled in a Murdoch undergraduate Bachelor of Sport and Exercise Science course. Please apply via [MyAdmissions](#)

Are there any entry requirements?

You must have completed a minimum of 24 credit points from the Bachelor of Sport and Exercise Science with a 60% average or GPA > 2.0, and have not completed all the requirements for your Bachelor of Sport and Exercise Science course.

If you are a student visa holder, you will be asked to complete an International Study Plan with your new Academic Chair and proof of your OSHC before a new Confirmation of Enrolment (CoE) is issued.

When should this application be submitted by?

You will need to submit your application by the processing deadline to be transferred before the start of semester. See the [Changing your course or major page](#) for the deadlines and processing windows.

How do I submit this application?

Read the full terms and conditions and complete the details on page 2. Save a copy of this form and send it to studentcentre@murdoch.edu.au or lodge it via [MyAnswers](#).

Term and Conditions

- Unless specified by the Academic Chair, you will be transferred to the current version of the course or major you have requested as per the [The Handbook](#).
- All *completed* Sport and Exercise Science units (passed and failed) will be transferred over to the new course as Duplicate units. They will impact the GPA and Completion Rate for your new course.
- By applying for a course transfer you are acknowledging you understand that the change may:
 - increase your course duration and therefore any related fees.
 - affect your Centrelink benefits, sponsorship or scholarship eligibility, or student visa duration.
 - change the amount of advanced standing awarded to you.
- Applications received after the processing deadline will not be actioned until the next processing window.

For Domestic Students:

- Commonwealth Supported Place students are required to complete a new Commonwealth Assistance Form once the course transfer has been processed. This must be completed in the Self Enrolment Steps before the Census Date or your course will be cancelled.
- If you are deferring your Student Services and Amenities Fees (SSAF) to an [SA-HELP loan](#) you will need to complete the form in the Self Enrolment Steps under your new course before the Census Date. SA-HELP forms are not automatically transferred to your new course.

Term and Conditions (continued)

For Domestic Students (continued):

- By opting to change course you acknowledge that your Commonwealth Supported fee rate will change to the current fee rate (at time of processing) as per Federal Government legislation.
- Domestic Students will be required to pass at least 50% of units attempted under their current course to maintain access to any Commonwealth Support under the Government's Job Ready Graduate Package. More information on the requirement can be found [here](#).

For Student Visa Holders:

- After you have applied you will be sent an International Study Plan form to complete with your new Academic Chair. This will be used to determine the duration of your new course. Your application will not be processed until a completed International Study Plan has been submitted and you provide proof of OSHC for the duration of the plan.
- You will be issued a new CoE with a different CRICOS code if your application is approved. This will be issued to you by the International Admissions team before the transfer is processed. No action is required by you.
- By opting to change course you acknowledge that your fee rate will change to the [current year's course fee rate](#) (at time of processing).

Transfer Request

Student Number	Given Names	Surname
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I am a: Domestic student

International Student Visa Holder*

International non-Student Visa Holder

**Student Visa Holders will be sent an International Study Plan after submitting their application, to complete with their Academic Chair. The study plan is needed before a new Confirmation of Enrolment can be issued or the transfer processed.*

Changing FROM:

Course Code:

Course Title:

Primary Major:

Second Major:

Co-Major or
Minor(s):

TO:

How many credit points have you completed in your Bachelor of Sport and Exercise Science course?

What is your current GPA?

Student Declaration:

By submitting this form, I acknowledge that I have read and understood the terms and conditions of this transfer.

Student Signature: (type full name if unable to sign)

Date:

This form is best viewed and saved in Adobe Acrobat Reader.